



# SACSNA- Proof Of Age Policy

Established 26th November 2025

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## Purpose

The purpose of this policy is to ensure all players are correctly registered in appropriate age groups, to maintain fairness, safety, and integrity within the competition. This policy outlines the Association's requirement for verification of a player's date of birth.

## Scope

This policy applies to all member clubs, teams, players, coaches, and officials participating in competitions or programs delivered by the Association.

## Policy Statement

- i. The Association reserves the right to request proof of age for any registered or prospective player at any time.
- ii. Member clubs must ensure that all player registration details submitted to the Association are accurate and supported by valid proof of age documentation when requested.
- iii. Proof of age is required:
  - a. Upon initial registration with a club or the Association;
  - b. When a player's age is in dispute;
  - c. When a player participates in age-restricted divisions or programs;
  - d. At the discretion of the Association Executive or Competition Committee.
- iv. Acceptable proof of age documents include:
  - a. Birth Certificate
  - b. Passport
  - c. Australian Government-issued identity documents (e.g., ImmiCard)
  - d. School identification showing date of birth (if accepted by the Association)
- v. Documents may be **sighted** by the Association or a designated club official. Only the player's date of birth will be recorded; copies of documents will not be kept unless essential for compliance or dispute resolution.
- vi. Failure to provide proof of age when requested may result in:
  - a. Suspension of the player's registration;
  - b. Ineligibility to participate in games;
  - c. Forfeiture of matches where an ineligible player has participated.



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- vii. All information collected under this policy will be managed in accordance with the Australian Privacy Principles.

## Privacy and Data Protection

SACSNA is committed to protecting the personal information of all players and complies with the Australian Privacy Principles (APPs) under the Privacy Act 1988 .

- i. Collection:
- a. SACSNA will only collect proof of age information that is necessary to confirm player eligibility and competition compliance.
  - b. Information will be collected directly from players, parents/guardians, or authorised club representatives.
- ii. Use and Disclosure:
- a. Information will only be used to verify player age and eligibility.
  - b. SACSNA will not share personal information with third parties unless required by law or necessary for resolving eligibility disputes.
- iii. Storage and Security:
- a. If documents are sighted only, no copies will be retained.
  - b. If copies are required (e.g., during a dispute), they will be stored securely and accessible only to authorised SACSNA personnel.
  - c. All stored information will be protected from misuse, loss, unauthorised access, modification, or disclosure.
- iv. Retention and Disposal:
- a. Any retained documents will be securely disposed of once the purpose for which they were collected is fulfilled.

## Responsibilities

- **Clubs** are responsible for ensuring all players have valid proof of age and must produce these documents when requested by the Association.
- **The Association** is responsible for verifying documents when required and ensuring all player information is stored securely and used appropriately.